

19 May 2025

Dear Team Members,

We're excited to share that St Vincent de Paul NSW (SVDP) has asked Achieve Australia (Achieve) to continue the Centre-based Community Access and Participation Programs you deliver at Haberfield and Como. The hand-over will be complete and Achieve will be the service provider from 1st of July 2025.

Achieve is a not-for-profit, NDIS-registered provider with more than 70 years of experience supporting inclusion. SVDP chose us because our values align, and we have a strong record of smooth service transitions, including transitioning SVDP Supported Independent Living services in the Sutherland Shire in 2023.

What will change?

- Achieve becomes your employer, should you choose to apply for a role and are successful in meeting the required criteria and expectations of the available positions being offered. A copy of the [Support Worker role description](#) is attached to this letter for you to consider. Other role descriptions will be made available on our dedicated [Employee Engagement web page](#).
- In the case of Disability Support Workers, offers will be made at the appropriate award rate to align with Achieve's remuneration policy and NDIS pricing - SCHADS Level 2, with the pay point to be determined and based on relevant experience and /or qualification. Conditions relating to other roles can be discussed through the one-on-one interview process.
- To offset any wage difference, Achieve will pay sign-on and stay-on incentives equivalent to the first year pay gap, in three equal instalments across your first-year employment:
 - The sign on bonus will be paid in the first pay cycle with Achieve Australia
 - Successive bonus payments will be made after you have worked with Achieve for 6-months and 1 year.

- More details will be discussed with you at our upcoming face-to-face interviews.
- Your reporting line will move to an Achieve Service Manager or Service Coordinator.

What will not change?

- The people you support and the work you do each day.
- Your roster and daily routines with participants. The roster will be reviewed after approximately 3 months to ensure alignment with each participant's roster of care. Where necessary, we will undertake the roster consultation process

What happens next?

Achieve Australia team members will have been onsite to introduce the organisation and answer any questions:

- Haberfield 2:30 pm Friday 16 May
- Como 3:15 pm Monday 19 May

Once you have reviewed the requirements of the role you are invited to set up a short face to face interview with the Achieve team to get to know us and understand the conditions of employment.

Prior to setting up your interview, please complete an [expression of interest form](#).

Interviews will take place week commencing 26 May – week commencing 9 June.

To book an interview for Haberfield, [click here](#).

To book an interview for Como, [click here](#).

Offers of employment will be made to employees who meet our employment standards and probity checks from the week commencing the 23rd of June.

If you have questions for Achieve, please contact:

Bronte Rees, Service Manager: SVPDtransition@achieveaustralia.org.au

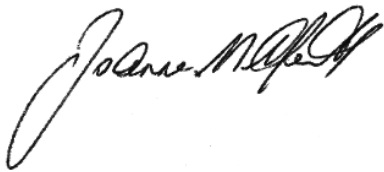
Need support?

If you have questions before then, please contact:

Amanda Jenkins - amanda.jenkins@vinnies.org.au

I have recorded a brief video message to welcome you to Achieve, you can view it at the dedicated [Employee Engagement web page](#). We look forward to welcoming you into the Achieve community and working together to create even more opportunities in the Inner West and Sutherland Shire.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Jo-Anne Hewitt', with a stylized flourish at the end.

Jo-Anne Hewitt
Chief Executive Officer